

Meeting Minutes

Weston Permanent Building Committee

July 1, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	No	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jen DosSantos (JDS)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside	Weston FD		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:09 PM.

Public Comment:

- None.

Meeting Minutes:

- June 17, 2020, M/S. A/U.

JST Project:

- AG reported ongoing grading and structural changes in the connector.
- Discussion about options to replace the wood shear wall proposed at the east end of the connector with concrete columns (option A, or a steel frame (option B). GJ to request order-of-magnitude pricing from contractor and potential schedule impact of each possible change, so an informed decision can be made. AG stated that the "Friend of the JST prefer Option B as it allows the most flexibility for the restaurant operations. AG requested a JST working group meeting to discuss these and other issues.
- PCO 6R1 to change the floor grilles in the amount of \$2,086.76 discussed and is not as directed. Motion to table, seconded. A/U. JDS to get proper paperwork and direction to contractor via BWA.

- PCO #16 to change elevator door and frame from stainless steel to enameled steel as requested by the Friends of the JST for ease of maintenance proposed as a credit in the amount of \$2,400.00. NBL and TB noted their caution that this change could yield less than a desirable outcome in the future and suggested a brushed stainless-steel finish. M/S. Accepted 4 yes (NBL abstained).
- PCO #18 to replace additional barn flooring found to be in poor condition. This is a Unit Price item and the base contract amount was exceeded. Request for \$160.00 M/S. A/U.
- PCO #17 to replace some broken glass as a no cost change. M/S. A/U.
- CO #1 which includes all previously accepted PCO's and a \$40,000 credit for reduction in GC's contribution for Builder's Risk Insurance. M/S. A/U.
- Pay requisition #5 in the amount of \$504,966.48. CBI and BWA have reviewed and recommend payment. M/S. A.U.
- BWA invoice in the amount of \$14,599.00 M/S. A/U.
- CBI invoice in the amount of \$33,712.00. M/S A/U.
- JDS presented updated project budget. Discussion about forecasting extra costs before the contractor has submitted, as a planning tool, and GJ to work with CBI for next cycle.

WAIC:

- GJ reported that DCAMM evaluations have been delayed by the OPM, due to issues not related to Weston projects.
- GJ is expecting to have a fully reconciled project budget for the next PBC meeting.
- WAIC has made a request for interior storm windows on select windows to be funded from the project budget. GJ to update PBC at next meeting.

Case House:

- GJ reported that there is not much going on. The Newell post top is not finished as the contractor is waiting for the turning.
- The punch list is 99% complete and the materials for the outstanding items have not been received yet.

Main Fire Station Chiller Replacement:

- GJ presented pay requisition #5 in the amount of \$19,198.00. M/S. A/U.

Woodland School Roof Replacement:

- GJ presented the bid results with the low bidder not in compliance with the requirement in the RFP for DCAMM certification as a roofing contractor, and therefore not to be considered. Recommended accepting the lowest qualified bidder and awarding the contract to MDM in the amount of \$147,000.00. M/S. A/U.

Sustainability Committee:

- PB reviewed the on-line application for electric vehicle charging stations and recommended applying. PB to work with Facilities to complete application for the JST.
- Proposal to have the Climate Action Working Group (CAWG) consultants added to the August 19th PBC meeting for a 20-minute discussion. PB to coordinate with CAWG consultants and report to GJ.

HS/MS Feasibility Study:

- GJ to distribute latest version to PBC members.

Field School Solar Installation:

- GJ reported signing the warrantee, and all other items pending are with Eversource.

COA Programming Study:

- NL reports no known activity.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday July 15th, August 5th and 19th starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 10:05 PM

Respectfully submitted:

James N. Polando-Chair