

**Weston Public Library  
Board of Trustees**

**Meeting minutes** *July 13, 2020*

**In Attendance via zoom**

- Jennifer Warner, Director
- Allison Palmgren, Assistant Director
- Linda DeLaney, Trustee
- Dee Freiberg, Trustee
- Emily Hutcheson, Secretary
- Joe Mullin, Vice-Chair
- Julie Panagakos, Chair
- Susan Scott, Trustee
- Camille Schmidek, FWPL
- David Soar, Chief of Fire Department
- Lisa Yanakakis, Assistant Town Manager
- John McKenzie, resident

**Call to order** by Julie Panagakos at 9:35 AM

Julie read the statement from the State regarding how to hold public meetings virtually while Town buildings are locked for the COVID-19 pandemic.

**Citizen speak:**

- John McKenzie stated that he was with us just to observe.

**Approval of Minutes:**

- Joe Mullin **moved to approve** minutes of June 1, 2020; 2nd by Dee Freiberg. **Motion approved unanimously, by roll call.**

**Director's report**

- Staff gradually returned full time during June, with good morale despite having to adjust to new protocols.
- Curbside pickup is working smoothly, and many patrons have expressed appreciation.
- Installation of plexiglass screens is mostly complete, as are signage and floor markings.
- Soft seating is being stored temporarily in the blocked off Community, Conference and Reading rooms. Easier-to-clean plastic chairs from the Community Room will be used.
- The building will open in early August to the public, by appointment, with face masks and physical distancing mandatory.
- A cleaning company has been hired to come on weekends and during John's vacation.
- We are thrilled that Jean Arturi has accepted the job as Director of the AIC.

**Holiday schedule, 2020-2021**

- Joe Mullin **moved to adopt the Holiday Schedule for 2020-2021, as printed. Second: Dee Freiberg. Motion approved unanimously, by roll call.**

**Announcements:**

- Dee reported that the 3 granite benches from the Weston Legacy Trail Committee are ready to be installed. We accept them with gratitude and thank the Packs, Ober, and Freiberg families.
- The Board and Chief Soar expressed appreciation for the way Jenn and Alli have responded to the challenges of the COVID-19 pandemic.

**Next Meeting: August 3, 2020 at 9:30 AM**

**Joe moved to adjourn at 10:25.**

Respectfully submitted, Emily Hutcheson, Secretary