

Meeting Minutes

Weston Permanent Building Committee

July 15, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	No
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarowski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jen DosSantos (JDS)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside	Weston FD		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:08 PM.

Public Comment:

- None.

Meeting Minutes:

- July 1, 2020 M/S. A/U.

JST Project:

- AG reported on the working group meeting for the structural issues related to the connector and that more discussion would be forthcoming.
- AG noted that the retaining wall work was progressing along with other site work.
- JDS presented PCO 6R-1 for a change to laser-cut steel floor grilles with a factory black painted finish in the amount of \$2,086.76. M/S. A.U.
- GJ updated the committee on the MWE fee discussions and all agreed that their fee and contract is based on a percentage of construction work completed and not hours spent.

WAIC:

- GJ reported that DCAMM would not be ready until next meeting.
- GJ reported that the updated project budget would not be ready until next meeting.

Case House:

- GJ noted that “Close-Out” follow-up is underway. Some materials are “back-ordered” so not on-site currently.

Woodland School Roof Replacement:

- GJ noted that the work has been started and there are currently no issues.

Main Fire Station Chiller Replacement:

- GJ reported the project complete except for Close-Out submittals.
- GJ noted that the few areas where condensation issues have been reported by the WFD, have been addressed by the contractor, and will be checked by Facilities.

Sustainability Committee:

- GJ reported that the questions about the LED lighting asked by the State have been addressed.

Field School Solar Installation:

- GJ reported no news or updates.

COA Programming Study:

- NL reports he talked with the Director and no progress has been made.

Fire Department Facility Study:

- RFP input from FD still being discussed.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday August 5th and 19th, starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:35 PM

Respectfully submitted:

James N. Polando-Chair