

Meeting Minutes

Weston Permanent Building Committee

August 19, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	No		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Steve Watchorn (SW)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside	Weston FD	Henry Stone (HS)	Resident
Al Aydelotte	Friends of JST		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. EHC=Elderly Housing Committee.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:06 PM.

Public Comment:

- None.

Meeting Minutes:

- August 5, 2020, with edits. M/S. A/U.

Weston Climate Action Group (WCAG) Presentation:

- PB presented the power-point outlining the program and issues surrounding the work of the group and their consultants.
- PB requested that all PBC members take the on-line survey.
- PB asked for any input that could help in the WCAG's work, and these comments can be sent to GJ or PB directly.
- PB asked what help the WCAG could be toward getting more resources to the PBC to perform more energy conservation work.

JST Project:

- AG reported that a portion of the foundation has collapsed due to excavation in the immediate area. It has been temporarily shored and structural remedial design work is underway. GJ noted that this appears to be the responsibility of the contractor to repair and all stakeholders are notified and engaged.
- GJ presented an invoice from MWE in the amount of \$4,750.00 and it has been reviewed and recommended for payment. M/S. A/U.
- Link floor elevation change discussion and potential impact on the outside grading. Ongoing.
- Link reframing was discussion and included the design of the shear wall. Ongoing.
- Connector dormer elimination and straight-line kitchen fan was discussed. AA noted that he would not want the restaurant tenant to make any structural changes, so the PBC should authorize them now. Motion to eliminate the dormer and request BWA propose to this to HNE, seconded. GJ noted that this change would be an additional service from BWA and Lim. After some discussions and questions related to a preliminary kitchen layout. Vote to accept direction to eliminate dormer and simplify the structure within the connector. 4 yes. 1 (NL) abstention.
- Shear wall in plywood with 42" return wall perpendicular to the North and South exterior walls has been proposed and based on potential ramp arrangement and kitchen use, is acceptable to all in attendance.

WAIC:

- DCAMM comments to GJ prior to Sept. 2nd meeting. Gary to email proposed ratings to all PBC members for review with comments to GJ only.
- Final project budget not completed.

Case House:

- GJ reported that there is not much going on. The newel post top is not finished as the contractor is waiting to receive the turning.
- DCAMM comments to GJ prior to Sept. 2nd meeting. Gary to email proposed ratings to all PBC members for review and comment to GJ only.
- GJ to confirm that all As-Built documentation has been submitted and is acceptable.

Woodland School Roof Replacement:

- GJ reported that the contractor started today and the project duration is anticipated to be 5-7 working days.

Sustainability Committee:

- PB requested that all PBC members complete the on-line sustainability survey.
- PB reported that we have received the MAPC grant for energy assessments

- Proposal to have the Climate Action Working Group (CAWG) consultants added to the August 19th PBC meeting for a 20-minute discussion. PB to coordinate with CAWG consultants and report to GJ.

WFD Space Needs Study:

- GJ indicated that due to current workload the Facilities Department will not be able to work on this until school starts, and probably after September 15th.

Field School Solar Installation:

- GJ reports no activity.

COA Programming Study:

- NL reports no known activity.

Fire Department Study:

- No progress.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday September 2nd and 16th starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 9:00 PM

Respectfully submitted:

James N. Polando-Chair