

Meeting Minutes

Weston Permanent Building Committee

September 2, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	Yes	Danielle Black (DB) Case House	Yes
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting	Lee McCanne Facilitator	Weston IT
Justin Woodside (JW)	Weston FD	John Sayre-Scibona (JSS)	DTI/OPM

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. EHC=Elderly Housing Committee.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:04 PM.

Public Comment:

- None.

Meeting Minutes:

- August 19, 2020, with edits. M/S. A/U.

JST Project:

- AG reported that the brick samples have been reviewed and approved, pending approval of HNE.
- All agreed that the sheer wall with the opening at the center and return walls of 42 inches on both the north and south ends is acceptable.
- AG looking into kitchen exhaust hood layout for compatibility with the roof line and dormer.
- GJ presented an invoice from MWE in the amount of \$4,750.00 and it has been reviewed and recommended for payment. M/S. A/U.

- Link floor elevation change discussion and potential impact on the outside grading. GJ reported that the issue arose as MWE selected an incorrect elevation at a door threshold of an exterior door. The redesign is underway.
- Link reframing was discussed to simplify the framing by changing to steel framing. Ongoing.
- PCO # 11R4 in the amount of \$7,292.27. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
- PCO # 31 for changes to the electric room in the amount of \$3,879.37. Discussed and identified as a design error and noted as the full amount to correct the issues. M/S. A/U.
- PCO # 28 to remove additional ACM in the barn in the amount of \$1,401.79. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
- PCO #27R4 for floor levelling in the amount of \$4,508.84. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
- PCO #26R2 for removing floorboards in Room 202 in the amount of \$770.00. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
- PCO #25R2 for incorporating ASI #19 in the amount of \$3,844.54. Reviewed and recommended for approval by CBI and BWA. M/S. A/U.
- Invoice for CBI in the amount of \$30,428.00. M/S. A/U.
- Invoice for BWA reimbursable expenses in the amount of \$4,359.76. Approval contingent upon review and confirmation of breakdown by CBI and Facilities. M/S. A/U.
- Additional services request from BWA in the amount of \$42,062.00 as itemized in their proposal. M/S. A/U.
- Invoice for BWA in the amount of \$56,240.00, which includes 90% of the additional services of \$42,062.00. M/S. A/U.

WAIC:

- DCAMM report discussed with some additional comments. DTI to revise and forward final draft to GJ prior to next PBC meeting.
- Final project budget not completed.

Case House:

- GJ reported that there is not much going on. The newel post top is not finished as the contractor is still waiting to receive the turning.
- JS to notify GVW that their time is up and the PBC is looking to close-out their contract.

Woodland School Roof Replacement:

- GJ reported that the contractor is 95% complete and scheduled to be complete next week.

Sustainability Committee:

- PB reported that we have received the Green Communities grant in the amount of \$199,999.99.

- PB to work with Facilities to move ahead with the projects listed in the grant application after proper paperwork and contracts are in place.

Field School Solar Installation:

- GJ reports no activity.

COA Programming Study:

- NL reports no known activity.

Fire Department Study:

- No progress.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday September 16th starting at 7:00 PM, as a virtual meeting.

Meeting adjourned: 8:40 PM

Respectfully submitted:

James N. Polando-Chair