

Meeting Minutes

Weston Permanent Building Committee

October 7, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	No		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting	Henry Stone	Resident
Justin Woodside Dep. Chief	Weston Fire Dept		

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. EHC=Elderly Housing Committee.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:05 PM.

Public Comment:

- None.

Meeting Minutes:

- September 16, 2020. M/S. A/U.

JST Project:

- AG gave a general update on the project progress.
- GJ noted that he has requested BWA hire a kitchen consultant to assist with verifying that the connector portion of the building will be adequate for a commercial exhaust hood over the cooking equipment. This will be an additional service and is expected to in the \$2,000 range.
- JDS presented PCO #42 for the Connector Floor leveling in the amount of \$31,246.08, and noted it has not been fully vetted by BWA or CBI, but requested consideration as a not-to-exceed cost. M/S. A/U.
- JDS presented pay requisition # 8 in the amount of \$269,588.81 and noted this represents 32% of the project construction cost. After discussion about the percentage (lower than expected at 8 months into the project) of completion and questions as to the project schedule, it was

reported that a project scheduler was being brought on-board by the contractor and will work with the design team and OPM reported that the modified connector structural approach is nearing completion and a resolution should be forthcoming shortly. This new scheme may eliminate the sheer wall requirement. M/S. A/U.

- CBI invoice for OPM services and clerk services in the amount of \$21,708.00 and \$8,700.00 recommended for approval. M/S. A/U.
- CBI presented the following invoices from BWA and recommended approval:
 - BWA invoices # 171435 in the amount of \$4,359.76. M/S. A/U.
 - BWA invoices # 171437 in the amount of \$14,599.00. M/S. A/U
 - BWA invoices # 171438 in the amount of \$3,584.37. M/S. A/U
 - BWA invoices # 171439 in the amount of \$795.38. M/S. A/U
- BWA expenses invoices, including 3 Mc Phail Associates charges.
- MWE invoice for additional service relating to the courtyard grade changes in the amount of \$4,750.00 M/S. A/U.

WAIC:

- Still working on DCAMM report.
- Final project budget not completed.

Case House:

- GJ reported that the DCAMM rating discussions are ongoing.
- Newel Post top still missing.

Woodland School Roof Replacement:

- GJ reported that the walk pads and some minor touch up are all that remain to be completed.

Sustainability Committee:

- PB reported on the CRWG working group meeting.
- PB requested that the PBC send all energy conservation suggestions to her.

Field School Solar Installation:

- All issues are in Solect Energy's hands to follow-up with Eversource.

Brook School Apartments Tenant Storage Project:

- Facilities Department has forwarded an RFP format to the Elderly Housing Committee (EHC) so they can proceed with its preparation.
- GJ reported that he has heard the EHC is considering moving ahead with a potential 14 unit (bedroom) unit building on the site.

Fire Department Study:

- GJ reported that there may be time available from the Facilities Dept to start this process in December.

Next Meetings:

- The next meeting of the PBC will be held on Wednesday October 21st starting at 7:00 PM, as a virtual meeting.

Meeting adjourned: 8:50 PM

Respectfully submitted:

James N. Polando-Chair