

Meeting Minutes

Weston Permanent Building Committee

October 21, 2020

PBC Members	Present	Temporary Members	Present
Walter Chaffee (WC)	Yes	Adrienne Giske (AG) Friends JST	Yes
Neil Levitt (NBL)	Yes	Phoebe Beierle (PB) Sustain. Rep.	Yes
Laura Mintz (LM)	YES		
Teddy Bascom (TB)	Yes		
Jim Polando (JNP)	Yes		
Gary Jarobski (GJ)	Yes		

Others Present:

Name	Affiliation	Name	Affiliation
Jenne DosSantos (JDS)	CBI Consulting	Justin Woodside Dep. Chief	Weston FD

List of abbreviations: A/U=Approved Unanimously. M/S=Moved and Seconded. PCO=Proposed Change Order. CO=Change Order. DTI=Design Techniques Inc. T&M=Time and Materials. HNE=Historic New England. OPM=Owner's Project Manager. EHC=Elderly Housing Committee.

A meeting of the Weston Permanent Building Committee was held, as duly posted at 7:00 PM, as a virtual meeting via the Zoom platform. Called to Order at 7:02 PM.

Public Comment:

- None.

Meeting Minutes:

- October 7, 2020. M/S with edits. A/U.

JST Project:

- AG reported on a successful color and materials meeting with comments to BWA. Also some interior signage and lighting reviews are ongoing.
- GJ reported that the structural slab in the connector has been resolved.
- JDS presented PCO #29R1 for removing the window prep from the painter with the potential to negotiate with Old Bostonian for the prep work as they are considered to be much better at prep and restoration than the painting contractor. As we do not have a proposal from Old Bostonian, a motion to table until a proposal from General Contractor that includes Old Bostonian for the prep and restoration is received, seconded. A/U.
- JDS presented PCO #31R2 for electrical room changes in the amount of \$12,221.46. Reminder that the PBC previously approved a not-to-exceed estimate of \$13,879.30. M/S. A/U.

- JDS presented PCO #33R2 for revisions to the connector footings in the amount of \$11,286.03. Reminder that the PBC previously approved a not-to-exceed estimate of \$11,999.83. M/S. A/U.
- JDS presented PCO #40R1 for addition of communications conduits in the amount of \$5,177.66 and recommended as a not-to-exceed estimate. M/S. A/U.
- JDS presented PCO #43 for decommissioning the interior well in the amount of \$2,895.10 and recommended as a not-to-exceed estimate M/S. A/U.
- JDS presented PCO #44 for utility tunnel grouting in the amount of \$1,994.85 and recommended as a not-to-exceed estimate. M/S. A/U.
- JDS presented PCO #45 for modifications to the connector footing in the amount of \$1,249.48 and recommended approval. M/S. A/U.
- JDS presented PCO #46 for addition of a Knox Box at the elevator machine room as requested by the Weston FD in the amount of \$1,004.80 and recommended approval. M/S. A/U.
- Connector reframing to accommodate a large kitchen hood discussed, and to be reconsidered as a wall exhaust fan. PBC recognizes that giving direction to the Architect should not wait until the next scheduled PBC so, the working group will continue discussions and is authorized to give direction to the Architect.
- JDS distributed update PCO logs and Project budget.

WAIC:

- Still working on DCAMM report.
- Final project budget not completed.

Case House:

- GJ reported that the Punch List is complete with the exception of As-builts, a laptop from the HVAC contractor and the Newel post.
- Newel Post top still missing but scheduled for installation this week or next.

Woodland School Roof Replacement:

- GJ reported that the Punch list items are completed.
- GJ presented Pay requisition #2 in the amount of \$7,925.00. M/S. A/U.

Sustainability Committee:

- PB requested GJ review a Town Crier Article prior to publishing.
- Filed School PV solar project, see below.

Field School Solar Installation:

- All issues are in Solect Energy's hands to follow-up with Eversource.

Brook School Apartments Tenant Storage Project:

- GJ reported no progress from EHC.

Fire Department Study:

- GJ reiterated that there may be time available from the Facilities Dept to start this process in November or December.

Town Signage Project:

- Memo developed by the consultant working on the project to bring some consistency in Town Signage, distributed to PBC members for information and input. Town Signage Committee member(s) to attend a future PBC meeting to present and discuss.

Next Meetings:

- The next meetings of the PBC will be held on Wednesday November 4th and 18th starting at 7:00 PM, as virtual meetings.

Meeting adjourned: 8:40 PM

Respectfully submitted:

James N. Polando-Chair