Pursuant to Gov. Baker's Executive Order dated March 12, 2020 modifying the requirements of the Open Meeting Law, the Recreation Master Plan Steering Committee, to ensure the safety of all participants, held its meeting remotely via Zoom. A link was provided for participation by members of the public in real time.

Members present: Melissa Crocker, Attia Linnard, Trevor MacDonald, Charlie Hipwood, Shirley Small-Rougeau, Kelly Larocque, Ben Polimer, Christopher Fitzgerald.

Absent: Mike McGrath Mark Ferris, Pete Foley.

Guest: Alex Cobb.

The meeting was called to order at 7:02 AM.

Resident Comments: None.

Previous meeting minutes: The minutes from the October 15 meeting were reviewed and approved.

At-large position opening: The Committee asked some basic questions to Alex Cobb, the only applicant for the at-large position then put his recommendation to a vote.

Vote: To recommend the appointment of Alex Cobb for the open At-large position on the Recreation Master Plan Steering Committee.

Motion: Mr. MacDonald, Second: Mr. Hipwood.

Roll Call vote – all in favor.

Motion Carries Unanimously.

Project updates:

- Pickleball, CPC Request for Feasibility funds – Ms. Crocker detailed the CPC meeting from Monday, November 15, where she, Ms. Larocque and Mr. Fitzgerald requested $20,000 in administrative funds to conduct a feasibility study considering locations for Pickleball courts. The request was approved unanimously on the condition that the scope be expanded to include considerations for converting tennis courts or overlaying courts with pickleball lines. The CPC also requested use data for tennis courts which is difficult to collect. Mr. Cobb suggested that we conduct the feasibility and collect the data as recommended, even if it means delaying the project, to create a higher level of comfort with Town Meeting voters.
• Memorial Pool design – Mr. Fitzgerald reported that the designer met with Recreation Commission in October and with Recreation staff in early November to share trends, overviews, and pros and cons of various amenities. The Recreation Commission met again on November 18 and discussed at length whether to add to or trim the overall scope based on the designer’s recommendations. Next step is to share these recommendations with the designer who will then complete existing conditions analysis and make initial recommendations to a working group that exists for this project.

• Middle School / High School feasibility – Mr. Polimer reported that this process has not yet begun because of other projects taking place right now. The Committee asked that the project get re-prioritized and begin as soon as possible.

Ms. Linnard spoke of a rust spot on the bottom of the Middle School Pool that was fixed a few years ago but has re-appeared, she is concerned that this may be a large scale problem that involves draining the pool and should be fixed after competitive swim season. Mr. Polimer reported that the appropriate facility personnel is aware of the issue, suspects it to be minor but will arrange for a diver to inspect just to be sure.

Field and Grounds update: attached.

Future meetings: The next meeting will take place on Friday, December 17, 7 AM.

The meeting adjourned at 7:54 AM.
Fields and Grounds Coordinator Update- November 19th, 2021

- October was very warm, our first frost was almost 3 weeks late. This was good to help with grass continuing to grow during high traffic.

- Weekly mowing of sportsfields and lawns has ended. We will mow 2-3 more times the rest of the year. More to remove leaves than cut grass.

- Fall sports has ended for youth and schools except for football. Field equipment is being removed, inventoried.

- Daily work with leaves. Removing them from roadways, sidewalks, parking lots, lawns, fields, tennis courts.

- Snow stakes and salt barrels have been put out for the winter.

- Snow blowers and plows have been serviced. No major issues found during inspections.

- 200 daffodils were planted at Country School, Field School/COA parking lot.

- Irrigation systems in town (15) were winterized on November 2 and 3.

- Participated in Weston’s Invasive Plant Advisory Group. Regularly scheduled monthly meetings going forward.

- Traffic signs on HS/MS campus were reviewed, some old/redundant signs were removed, and others are being reinstalled with new signs.

- Burchard Park infield work was substantially completed on time on September 30th. Punch list items were completed on November 16th.

- Meeting with Weston Soccer Club representative, Rec Director, Schools AD regarding soccer goal responsibilities.

- Attended TAG meeting on October 20th.

- All sportsfields (40 acres) were fertilized on November 9th.

- All town lawns (15 acres) were fertilized during the week of November 8th. Lawncare program is done with in house staff.

- Lawn aeration has been completed on most lawns. Will continue if weather allows.

- Fields 3-4, 6-10 were deertine aerated by contractor on November 9-11.

- 3 hemlocks were treated for HWA on November 10th at the Town Green.

- Assisted contractor with upgrading sportsfield lights cellular equipment on Field 2 and Field 12. 3G cellular network is ending.

- Working on upgrading communications our irrigation controllers. Starting with 5 controllers with the most coverage issues. 3G cellular service is being discontinued and will be going to ethernet/wifi where possible and then 4G cellular. Proctor Field system has been complete, working as expected.

- Large planters for vehicle control in front of Field School and the Council of Aging were installed, bulbs were planted for early spring color.

- Attended Town Center Irrigation system O&M meeting on October 22nd.
School grounds continue to move equipment/setups for custodial staff, Food Service, IT Department, wastewater treatment plant deliveries, large or heavy interoffice mail, deliveries, scrap metal pickup, etc. Will continue regular moves for the district. COVID supplies moved for the school district regularly.